



## **Peninsula Habitat for Humanity Committee Opportunities**

### **Construction Committees**

#### **Site Acquisition Committee:**

This committee contacts San Mateo cities and county officials on a regular basis. Land is pursued with 10-20 unit/acre potential. Professional real estate and broker services are used to look at land that is valued at a targeted purchase price per square foot. The committee looks for partnerships with non-profit, for-profit and other Habitat agencies.

#### **Housing Committee:**

This committee works to identify areas of need in real estate development and construction, including status reviews of development projects in process, beginning from the entitlements phase. The committee identifies critical action items, timing, and solutions.

#### **Home Inspection Committee:**

The Home Inspection Committee develops custom home inspection guidelines for Peninsula Habitat homes – identifying key concerns, warranties, safety guidelines, and other home evaluation conditions to determine the frequency and depth of home inspections. The committee produces inspection schedules for all Habitat homes and facilitates relationships between homeowners and home inspectors.

#### **Workplace Safety and Regulation Committee:**

This committee reviews all OSHA standards and compliance activities, providing oversight and making recommendations regarding workplace safety at Peninsula Habitat, including the office and all construction sites. The committee is also responsible for creating or procuring the required literature and safety items for Habitat employees, volunteers and others.

#### **Green Committee:**

The Green Committee works to build healthy, energy efficient homes by securing green building materials, becoming knowledgeable of new designs in the industry and procuring in-kind green consulting support.

### **Finance Committee**

The Finance Committee supports the Board of Directors by monitoring strategic measures and making recommendations regarding long-term direction and policy. It also supports Peninsula Habitat staff as needed with financial reporting and requirements.

### **Homeowner Relations Committees**

#### **Homeowner Relations Committee:**

This committee works on all areas of homeowner relations: outreach, application preparation, interviews, selection, dedications, homeowner associations (HOAs), trainings and homeowner events.

#### **Homeowner Training Committee:**

The Homeowner Training Committee develops relevant and sustainable training programs using community resources to assist Peninsula Habitat families in becoming knowledgeable, reliable and committed homeowners.

### **Development Committees**

#### **Fund Development Committee:**

The Fund Development Committee provides strategic assistance with Peninsula Habitat's fundraising activities, including the identification, solicitation, cultivation and stewardship of both individual and "corporate" donors.

**Grants Committee:**

This committee seeks grant opportunities from corporations and foundations whose philanthropic interests are aligned with our agency mission. The committee is responsible for monitoring the grant process, ensuring that the necessary applications and paperwork are submitted according to the donor's specifications.

**Special Events Committee:**

The Special Events Committee provides support and assistance to agency staff in planning and executing dedications, groundbreaking, fundraisers and many other special events throughout the year. From catering to sound systems, this committee is involved in all areas required to produce quality agency events.